

Issuing a Bowel Cancer Screening Kit to a Patient in Medical Director



You must record all kits handed to patients in the National Cancer Screening Register



1. Open patient file in Medical Director, click on the National Bowel Cancer Screening Register Widget in MD to review patient NCSR screening status.
2. Select the provider you will be acting on behalf of, if not a GP.
3. Confirm the patient is eligible for screening and check the patient details are correct.
4. Select **Choose a Form & Report**, then select **Bowel Kit issued by Healthcare Provider** form.

SideBar

NCSR Hub

GOODWIN, Mrs Eliza (Female) [Patient register details](#)

Medicare No: 6995081110 DOB: 15 April 1964

Patient Alerts:

Program	Status	Last Screening	Next Action
Bowel	New to Screening		Due Now (newly enrolled, eligible now)
Cervical	New to Screening		DUE NOW

NCSR History [Choose Form & Report](#)

☐ Bowel ☐ Cervical ☐ Correspondence

Search by document name:

Program	Date	Description	Outcome
Cervical	31/05/2021	Cervical Screening History	
Bowel	29/07/2020	NBCSP - GP Assessment Report	Not Referred For Colonoscopy
Cervical	29/07/2020	NCSP - Defer Cervical Program	
Correspondence	20/04/2020	Correspondence	

Check and correct patient and provider details here

Check screening status here

Chose form here

Bowel [NBCSP - Bowel Kit Issued by Healthcare Provider](#)

5. Click the Reason for Issuing the kit.
6. Confirm the patient doesn't live in extremely hot conditions.
7. Date kit issued.
8. Date the kit expires (on back of kit).
9. Ensure nominated Healthcare Provider is filled with current practice GP.
10. Tick patient has given consent.

SUBMIT FORM

11. Save and then print the form. If the form does not appear on the screen, it can be found listed under **NCSR History**. Refresh, open the form titled Print/Re- print Participant Details Form, then print it.

Bowel 20/02/2025 [Print/Re-print
Participant Details
Form](#)

12. Give the patient the **printed form and kit**. Instruct the patient to:

- a. Add sample collection dates to the form and sign the form.
- b. Place completed form and samples in the reply-
- c. paid envelope and post it.
- d. If hot weather is expected, advise patient to take envelope directly to the post office.